
 <p>SEATTLE PUBLIC SCHOOLS</p>	<p>SCHOOL CLOSURES</p>	<p>H01.00 Revised <del>AUG 1997</del> <u>November</u> <u>2008</u> Page 1 of 2</p>
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## **POLICY**

It is the policy of the Seattle School Board that prior to the decision to close any school buildings(s) for instructional purposes the following steps will occur:

1. Development and presentation of the Superintendent's preliminary recommendation for school closure(s) and publication of analysis of possible effects of proposed school closure(s) to include:
  - A. Criteria for school closure(s)
  - B. Demographic and integration effects
  - C. Relationship of the proposed closure(s) to any on-going, established long-range program for facility use, and
  - D. Proposed site classification
2. Public review of the Superintendent's preliminary recommendation for school closure(s) (minimum of thirty (30) days). A copy of the recommendation and summary shall be made available in each school proposed for closure(s) and distributed to each school parent organization and community council in the affected area.
3. Public hearing(s) for each proposed site on the Superintendent's preliminary recommendation for school closure(s) will be held in the general geographic area of the affected building. The public hearing will be held in the affected school where feasible.
4. Presentation of the Superintendent's final recommendation for school closure(s).
5. Public review of the Superintendent's final recommendation for school closure(s) (minimum of fourteen (14) days).
6. Public hearing on Superintendent's final recommendation for school closure(s).

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7. School Board discussion of Superintendent's final recommendation for school closure(s).
8. School Board Action on school closure(s). (The Board's final decision shall be made within ninety (90) days of the time hearings are held for each proposed site for closure(s) (#3 above) and no less than seven (7) days after the public hearing on the Superintendent's final recommendation for school closure(s).)

Notices of the hearings in steps 3 and 6 above containing the date, time, place, and purpose of the hearings shall be published in the Seattle daily newspapers. ~~and in the local newspapers in the affected areas of the City.~~

These notices shall be published once each week for two consecutive weeks, with the last notice to be published not less than seven (7) days before the hearings.

In addition to the notices in the daily newspapers, outreach to potentially impacted communities shall be achieved via a combination of some or all of the following methods:


- Notices in local newspapers
- Notices on the Seattle Public Schools website & television station
- Notices on local television and radio stations
- Notices sent to community centers, libraries, and city neighborhood centers
- Notices sent to families via automated telephone service
- Notices sent home to families in the impacted schools

In the event exigent circumstances make adherence to the above policy infeasible, the Board of Directors may so declare and make a school closure(s) decision following a process consistent only with the minimum requirements of RCW 28A.335.020.

Temporary relocation of students and staff during periods of school building reconstruction or renovation is not considered a school closure and this policy does not apply.

Reference: RCW 28A.335.020

Former Code(s): E61.00  
Revision(s): JAN 1996 / AUG 1997

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